
Bill & Melinda Gates Institute for Population and Reproductive Health

Advance Family Planning (AFP), an evidence-based advocacy initiative, seeks to fill the following positions immediately. The positions are full-time and based in the Johns Hopkins Bloomberg School of Public Health, Baltimore, MD. For information on the AFP initiative, please visit www.advancefamilyplanning.org.

Program Specialist – Requisition #308362

Program Specialist will provide project management and general administrative support to the AFP project team. S/he will coordinate significant components of the AFP project both domestic and international with internal and external partners and stakeholders to ensure efficient implementation.

Qualifications

Master's degree in public health, international development, or a similar discipline strongly preferred. Three years of related experience, including administrative, financial or grant and contract management. Experience working in an academic, research, or advocacy environment preferred. French language proficiency desired.

Program Officer – Requisition #308725

Program Officer will be responsible for supporting advocacy activities with technical, programmatic, and administrative assistance throughout the AFP initiative. S/he will primarily serve as a liaison between AFP's Francophone Africa partners, but would also interact with other partners throughout Africa and Asia. The Program Officer would also represent AFP in regional convenings, such as the Ouagadougou Partnership, etc. Applicants must have solid professional experience managing an international program/project portfolio.

Qualifications

Master's degree in public health, international development, or a similar discipline required. Five years of related experience in international program, including financial or grant, and contract management. Superb communication (oral and writing) skills, tact, and sensitivity to a wide range of cultural environments across international settings required. Experience in STATA, and Microsoft's Office, Excel and PowerPoint, SharePoint, and website management tools. Experience working in an academic, research, or advocacy environment preferred. French language proficiency required.

Monitoring and Evaluation Officer – Requisition #308059

Monitoring and Evaluation (M&E) Officer will be responsible for oversight of all reporting systems, tracking and analyses of relevant data, measurement of progress against indicators of effectiveness, presentation of results and lessons learned, and refinement of the AFP approach to evaluation. The position will support AFP advocacy activities with technical, programmatic, and administrative assistance. The M&E Officer will serve as a liaison between AFP partners located throughout Africa and



Asia to the Baltimore head office, and will provide technical input (writing, editing, and training), and coordination of M&E activities and reporting.

Qualifications

Master's degree (MPH, MHS, or related field required). Five years related experience required. Demonstrated experience in M&E of health advocacy projects. Program experience in Francophone Africa and French language skills desirable. Strong data analysis and comprehensive computer skills are required. Solid professional experience in managing an international program/project portfolio required. Ability to translate research into policy and advocacy materials. Demonstrated international experience with familiarity with protocol and social conventions required to be effective in an international setting. Ability to travel frequently to Africa and Asia.

For the full position descriptions and online application, please visit <http://jobs.jhu.edu>.

Johns Hopkins University is an equal opportunity/affirmative action employer committed to recruiting, supporting and fostering a diverse community of outstanding faculty, staff and students. All applicants who share this goal are encouraged to apply.